







Letterhead: **Width: 8.5in, Height: 11in,**
Margin Top/Bottom: 0.25in, Margin Left/Right: 0.625, **Bleed: 0.125in**

-  **Trim Line (Final Dimensions)**
-  **Extend Finished Artwork to Bleed Line
to Avoid White Edges**
-  **Safety Line (Margins)**
-  **Area for Copy**

NOTE: Before saving delete guides layer*